

### **AGW Program Cancellation and Refund Policy 2016**

Pre-registration is required for all public tours, including school and adult group tours, and special events such as birthday parties. Please contact Jessica Cook, Education and Public Programs Coordinator to reserve your attendance. Please note that partial payment (a 50% security deposit by credit card) must be made at the time of registration to confirm your booking with the Gallery. Remaining amount must be paid by cash, Cheque or credit card at the beginning of the tour or event. **Cancellations must be received no later than 7 days prior to the tour or event for a full refund.**